

December 21, 2016

Rockville Centre, New York

The Board of Trustees held a Public Briefing Session at 7:00 p.m. on the above date in the Mayor's Office.

PRESENT: Mayor Francis X. Murray, Trustee Edward J. Oppenheimer, Trustee Michael Sepe.

ABSENT: Deputy Mayor Nancy Howard and Trustee Emilio F. Grillo

ALSO PRESENT: George Scheu

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to convene in Executive Session at 7:02 p.m. to discuss matters leading to the employment of a particular person.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to return to Public Briefing and adjourn the meeting at 7:40 p.m.

January 3, 2017

Rockville Centre, New York

The Board of Trustees held a Public Briefing Session at 6:03 p.m. on the above date in the Mayor's Office.

PRESENT: Mayor Francis X. Murray, Trustees Edward J. Oppenheimer, Michael Sepe and Emilio F. Grillo

ABSENT: Deputy Mayor Nancy Howard

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Supervisor of Water Distribution Kevin Reilly, Superintendent of Buildings Daniel Casella, Superintendent of Electric Philip Andreas, Director of Information Technology John Peters, Director of Senior Services Chris O'Leary, Deputy Director of Senior Services Wendy Weinstock, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Public Relations Counsel Julie Grilli, Secretary to the Board Lisa Butler

ATTENDANCE: Approximately 5 people

Mayor Francis X. Murray announced that the Village Board has supported his recommendation to appoint George Scheu as Rockville Centre's new Comptroller.

Mayor Francis X. Murray appointed George Scheu as Comptroller to fill a vacancy for a term of one (1) official year ending on July 1, 2017.

On motion by Trustee Oppenheimer and duly seconded by Trustee Sepe and carried by a vote of four to none, said appointment was approved.

Mayor Murray appointed Greg Shaughnesey as a member of The Board of Appeals to fill a vacancy for a term ending July 1, 2019.

On motion by Trustee Oppenheimer and duly seconded by Trustee Sepe and carried by a vote of four to none, said appointment was approved.

Mayor Murray promoted Police Officer Kaplon to Sergeant.

On motion by Trustee Sepe and duly seconded by Trustee Oppenheimer and carried by a vote of four to none, said appointment was approved.

Mayor Murray promoted Police Officer DeLuca to Detective.

On motion by Trustee Sepe and duly seconded by Trustee Oppenheimer and carried by a vote of four to none, said appointment was approved.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to accept the Justice Court Audit from R.S. Abrams & Co. LLP.

The Board of Trustees discussed Professional Services proposals for ADP & Paychex agreement for Payroll, Time & Attendance and Human Resources Information services for a not to exceed annual cost of \$50,000.00-. Further discussions are requested and will be taken off the agenda for the 1-3-17 Board of Trustees meeting.

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The Board reviewed the 1-3-17 agenda and the Briefing Session agenda without taking any further action.

Village Administrator Kathleen Murray introduced Marianne E. Van Duyne, CPA Managing Partner with R.S. Abrams & Co, LLP who conducted the review of the External Audit for the Fiscal Year Ended May 31, 2016.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to convene in Executive Session at 7:35 p.m. to discuss legal advice.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to return to Public Briefing and adjourn the meeting at 7:45 p.m.

January 3, 2017

Rockville Centre, New York

The Regular Meeting of the Board of Trustees was held on the above date in Village Hall. Mayor Francis X. Murray opened the meeting at 7:49 p.m.

PRESENT: Mayor Francis X. Murray, Trustees Edward J. Oppenheimer, Michael Sepe and Emilio F. Grillo

ABSENT: Deputy Mayor Nancy Howard

ALSO PRESENT: Village Administrator Kathleen Murray, Village Attorney A. Thomas Levin, Comptroller George Scheu, Supervisor of Water Distribution Kevin Reilly, Superintendent of Buildings Daniel Casella, Superintendent of Electric Philip Andreas, Director of Information Technology John Peters, Director of Senior Services Chris O'Leary, Deputy Director of Senior Services Wendy Weinstock, Director of Public Works Administration Gwynne Feiner, Director of Public Works Operations John Thorp, Public Relations Counsel Julie Grilli, Secretary to the Board Lisa Butler

ATTENDANCE: Approximately 80 people

Mayor Francis X. Murray had Commissioner Charles Gennario lead the Pledge of Allegiance.

Mayor Murray spoke on the appointment of George Scheu who will serve as the Village of Rockville Centre's new Comptroller. He has been a CPA for the past 15 years and brings vast experience in the accounting industry.

Mayor Murray spoke on the appointment of Greg Shaughnessy who was appointed to the Zoning Board of Appeals.

Mayor Murray introduced Police Commissioner Charles Gennario. Commissioner Gennario promoted Police Officer Kaplon to Sergeant and promoted Police Officer DeLuca to Detective and administered the Oath.

Mayor Francis X. Murray opened a Public Hearing regarding Proposed Bill 1607. A local law authorizing a property tax levy in excess of the limit established in General Municipal Law §3c.

After hearing all interested persons in attendance, on motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to close the Public Hearing regarding proposed local law RVC 1607.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to reserve decision with respect to proposed Bill RVC 1607.

Mayor Francis X. Murray opened a Public Hearing regarding Proposed Bill 1609. A local law to enact a temporary moratorium on certain building, zoning, construction, and development approvals in portions of the Business A District in the Village of Rockville Centre.

After hearing all interested persons in attendance, on motion of Trustee Oppenheimer, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to close the Public Hearing regarding proposed local law RVC 1609.

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Discussion with respect to proposed Bill RVC 1607 was deferred to later in the minutes.

On motion of Trustee Sepe, duly seconded by Trustee Oppenheimer and carried by a vote of four to none, the Board voted to approve the following resolution to publish a Legal Notice for a Public Hearing regarding the Community Development Block Grant Program.

RESOLUTION

Publication of Legal Notice for the Community Development Block Grant 43rd Program Year (2017 - 2018)

WHEREAS, the Village is required to hold a public hearing annually with respect to the administration of the Community Development Block Grant Program,

NOW, THEREFORE,

IT IS HEREBY RESOLVED that the Village Administrator shall cause a legal notice to be published in the next available edition of the official paper of the Village of Rockville Centre, (the Rockville Herald) to announce that a public hearing will commence on Monday, February 6, 2017 at 7:00pm, at the Board of Trustees' meeting at the Eugene J. Murray Village Hall, One College Place, Rockville Centre, New York, with respect to the proposed Community Development Block Grant (2017 - 2018) 43nd Program Year and shall give such other notice of hearing as may be required by law.

On motion of Trustee Grillo, duly seconded by Trustee Oppenheimer and carried by a vote of four to none, the Board voted to approve the Public Services Contracts for Community Development Block Grant Program Year 42 for the Hispanic Brotherhood of Rockville Centre, Inc. for \$7,000.00- in a form approved by the Village Attorney. Copies of the agreement are on file in the Village Office.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Public Services Contracts for Community Development Block Grant Program Year 42 for Confide Inc., for \$7,000.00- in a form approved by the Village Attorney. Copies of the agreements are on file in the Village office.

On motion of Trustee Grillo, duly seconded by Trustee Oppenheimer and carried by a vote of four to none, the Board approved authorization to pay Kemper Insurance Co. \$6,169.02 for settlement of a claim arising out of an accident involving a Village Vehicle on August 26, 2016.

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On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Professional Services Contract with Dynalytics Corporation for Environmental, Power Plant and Resource Consulting for the Electric Department for fiscal year 2017, for up to 160 hours at a cost not to exceed \$54,400.00-.

On motion of Trustee Grillo, and duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the Professional Service Contract with CSA-Engineering Services, LLC. for 2017 Substation and Power Plant Control and Protection Support at a cost not to exceed \$5,000.00 for fiscal year 2017.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Professional Services Contract with Concord Engineering Group, Inc. to correct on going issues with the Engine 14 NOx Catalysts and related equipment including replacement of the insulation and installation of a stack damper to prevent water damage to the catalyst at a not to exceed cost of \$49,384.00-.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the Professional Service Contract with RRT Engineering LLC. (d.b.a) RRT Sigma Engineering to assess the impact of the stack damper for Engine #14 to confirm it will not exceed the wind loads under current codes, at a not to exceed cost of \$5,000.00-

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Professional Services Contract with JJ Engineering Associates S.P. for assistance during the 1st and 2nd quarter of 2017 for up to 360 hours to provide engineering and customer support (3) three days a week at \$75.00 per hour for a not to exceed cost of \$25,312.50-.

On motion of Trustee Oppenheimer, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the attendance of Philip Romano, Vincent Thorne, Robert Bottone and George O'Leary at the Visual Emissions Evaluations (smoke shop) at the Nassau County Fire Academy, Old Bethpage, on March 14, 2017 at a total cost of \$1,060.00-.

On motion of Trustee Oppenheimer, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve Professional Services Contract with OperationsInc, LLC. to provide 1094/1095-ACA for preparation and filing, and AVA Compliance Support/Strategy Services/Template Completion for a cost not to exceed \$5,000.00-.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the Resolution to establish permitted contribution levels for section 125 flexible spending plans.

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RESOLUTION TO ESTABLISH PERMITTED CONTRIBUTION LEVELS FOR SECTION 125 FLEXIBLE SPENDING PLANS

WHEREAS, the Village of Rockville Centre heretofore has established a Flexible Spending Plan pursuant to Internal Revenue Code section 125, and

WHEREAS, changes in the law and regulations pertinent ot such plans have increased the minimum/maximum permissible contributions to such plans, and

WHEREAS, THE Board of Trustees wishes to provide for the greatest flexibility for employees eligible to participate in such Flexible Spending Plan,

Now, therefore be it

RESOLVED, effective immediately, that the minimum/maximum permissible contribution for employees who are eligible for, and elect to participate in, the Section 125 Flexible Spending Plan shall be the respective minimum and maximum amounts established from time to time by the United States Internal Revenue Service.

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to authorize the Mayor to sign the Indemnity Agreement with Hydromax USA, LLC. to perform sewer inspections on behalf of National Grid.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve various insurance policies acquired through Salerno Brokerage Corporation for the Public entity Insurance Renewal effective 1/1/17-12/31/17 which includes increasing the Cyber Liability policy from \$500,000-\$1,000,000. The expenditure of the various policies is \$388,352.00-.

On motion of Trustee Sepe, duly seconded by Trustee Oppenheimer and carried by a vote of four to none, the Board voted to approve XL Insurance America, Inc. (A.J. Gallagher Risk Management Services) Boiler and Machinery Insurance Policy effective 1/1/17-12/31/17 at a cost of \$37,998.00-.

On motion of Trustee Oppenheimer, and duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve Personal Services Contract with BFJ Planning for analysis of Long Beach Road zoning at a cost not to exceed \$30,000.00 In a form approved by the Village Attorney. Copies of the agreement are on file in the Village Office.

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On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve proposed Bill RVC 1609 as Local Law 1 of 2017. A copy of the local law is on file with these minutes.

On motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the following minutes:

Briefing Meeting ----- December 1, 2016
 Executive Meeting ----- December 5, 2016
 Board Meeting ----- December 5, 2016

Village Administrator Kathleen Murray advised that properly advertised RFP for Additional Professional Architectural and Engineering Services Associated Revised Preliminary Designs with H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. for Fire Station Renovations at 103 Maple Avenue.

On motion of Trustee Oppenheimer, and duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted the award to H2M Architects, Engineers, Land Surveying and Landscape Architecture, D.P.C. meeting all required specifications for a total expenditure not to exceed \$15,000.00-.

On motion of Trustee Grillo, duly seconded by Trustee Sepe and carried by a vote of four to none, the Board voted to approve the change order for D&B Engineers and Architects, P.C. for Design and Construction of Prefabricated Enclosures for Eight Water Supply Wells. Additional cost of \$8,700.00 was requested, for a total revised expenditure not to exceed \$94,700.00-.

Change Order	Cost
P.O. 16-3016	\$86,000.00
Change Order	\$8,700.00
Total	\$94,700.00

On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the change order totaling \$37,274.00 for A.C. Shutles, Inc., for Plant #2 Wellhead Treatment for Iron Removal. Design and Construction of Prefabricated Enclosures for Eight Water Supply Wells. The revised total expenditure \$231,274.00-.

Change Order	Credit
1	(\$21,218.00)
2	(\$6,056.00)
Total	(\$27,274.00)

Village Administrator Murray announced that the Fire Department had submitted a report stating the following changes in department membership as of December 2016. Jake Hatter joined alert Engine & Hose Co. No.2 Membership is now 347 members. Kelli Maher, Ryan Maher and Cameron Formes joined the Junior Department.

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On motion of Trustee Oppenheimer, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to approve the Fire Department Membership Report.

There being no further business, on motion of Trustee Sepe, duly seconded by Trustee Grillo and carried by a vote of four to none, the Board voted to adjourn the meeting at 9:20 p.m.

Kathleen Murray
Village Administrator/
Clerk-Treasurer

KM/lb